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## **ARTICLE I**

### **PREAMBLE**

We the members of the Revival Outreach Church assert that the Lord Jesus Christ through the Holy Spirit has given us the vision to preach and teach the unadulterated Word of God with a special emphasis on Character Building and Evangelism, and to establish lively and vibrant churches as a legacy for this generation and the generations to come in preparation for His second coming and the Global Spreading of the Gospel of Liberation which comes through faith in Jesus Christ.

## **ARTICLE II**

### **SUPREMACY OF THE CONSTITUTION**

- (1) In as much as we believe and accept the Holy Bible as the final Authority in all matters of faith and conduct of the Body of Christ Universal (the Church) for purposes of details, the Constitution will be the document for the general administration of the Revival Outreach Church in perpetuating the Vision of this church.
- (2) Any act of enactment that is inconsistent with any of the provisions of this Constitution shall to the extent of that inconsistency, be null and void.

## **ARTICLE III**

### **NAME, VISION AND MISSION STATEMENT**

Name: The name of the organisation shall be REVIVAL OUTREACH CHURCH

Vision: Character Building, Evangelism and church planting.

Mission Statement: Taking the Gospel of Christ everywhere in the world, establish Local/International churches and Build Christlike character in people.  
(Matt. 24:14)

## **ARTICLE IV**

### **OBJECTIVES**

- (1) To bring Revival through the preaching and teaching of the Gospel of Christ both in Ghana and throughout the world.
- (2) To establish local and International Churches as the Lord leads and directs.
- (3) To organise and conduct Evangelism by way of open air crusades, house-to-house, educational establishments, prison, hospitals and other public/private institutions

- (4) To ensure both physical and spiritual prosperity of the body of Christ through prayer, healing and deliverance and study of his word.
- (5) To assimilate members into the church and sustain members of the church through seminars, workshops, conventions, camp-meeting etc.
- (6) To establish a training institution to equip men and women in Christ for efficient and effective christian work and ministry.
- (7) To promote oneness, togetherness and mutual co-operation between the Revival Outreach Church and other churches and christian organisations.

## **ARTICLE V**

### **OFFICES AND OFFICE LOCATIONS**

- (1) The registered headquarters office of the Revival Outreach Church worldwide shall be in Accra, Ghana, West Africa.
- (2) International, Regional and District offices shall be established as shall be deemed necessary and approved of by the Executive board for the efficient organisation and administration of the Revival Outreach Church.
- (3) Every local church shall be expected to established a local church office to ensure efficient organisation and administration of the local church headed by the Pastor-in-charge.
- (4) Pastoral and leadership positions appointed by the Executive board shall be reviewed by the Executive board periodically as stipulated in the constitution under particular offices.

## **ARTICLE VI**

### **DOCTRINAL BELIEFS**

#### **STATEMENT**

The following are the fundamental doctrinal beliefs of the Revival Outreach Church based on the Holy Scriptures. Such doctrinal beliefs as accepted and confessed, and the personal experience and practice resulting therefore, shall be an essential basis of the fellowship and union of the members of the Revival Outreach Church.

- (1) The Bible is divinely inspired and is the final authority in all matters of faith and

Conduct. We believe in the absolute integrity and infallibility of the original Holy Scriptures.

- (2) The ONE TRUE GOD: The one true God has revealed Himself as the Eternal One. The One True God exists as the Holy Trinity the Father the Son and the Holy Spirit.
- (3) The Deity of the Lord Jesus Christ. The Lord Jesus Christ is the Eternal Son of God.
  - (a) His virgin birth
  - (b) His sinless life
  - (c) His miracles
  - (d) His substitutionary work on the cross
  - (e) His death
  - (f) His triumphant bodily resurrection from the dead
  - (g) His ascension and abiding intercession on the right hand side of the Father
  - (h) His personal future return to earth in power and glory and His millennial reign.
- (4) The Utter Depravity of Human Nature.
  - (a) Man was originally created good, but by voluntary transgression was separated from God.
- (5) The Necessity for Repentance and Regeneration and the Eternal Doom of the Finally Impenitent.
- (6) Salvation by Faith in the Finished Works of Jesus Christ alone and therefore an Act of Grace and not by Works.
  - (a) Jesus is the only Saviour
  - (b) Jesus Christ is the only Mediator between Man and God
- (7) Water Baptism by Immersion
  - (a) Baptism in water is an outward symbol of identification with the death, burial and resurrection of Jesus Christ into the newness of life
  - (b) We do not baptize infants because we believe candidates for baptism must be of sufficient age to be able, themselves, to give a clear testimony of sincere faith in Christ.
- (8) The Lord's Supper

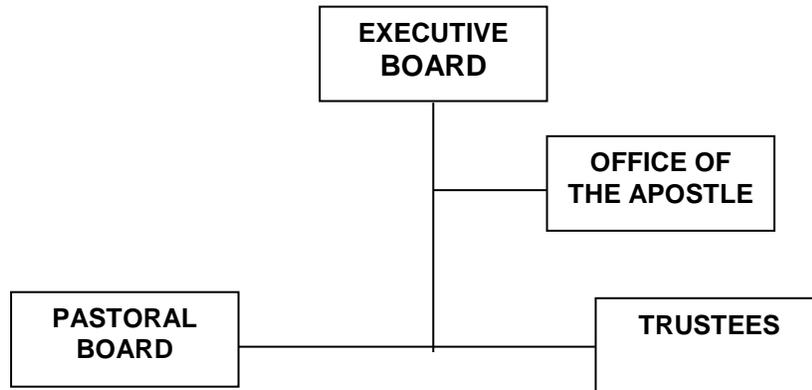
- (a) The Ordinance was instituted by our Lord to be practised in the church in remembrance of Him until His return.
  - (b) It is the privilege of every born-again believer to partake of the Lord's Supper
- (9) The Baptism of the Holy Spirit.
- (a) This is subsequent to salvation and it is witnessed by the physical evidence Of speaking in other tongues as the Spirit gives utterance.
  - (b) It is for every believer and should be earnestly desired by all.
- (10) The Doctrine of Laying on of Hands and Divine Healing through the Redemptive Work of Jesus Christ on the Cross.
- (a) Healing is by faith and obedience to the Word.
  - (b) Divine Healing is a privilege to every believer today.
- (11) The Church
- (a) The Church Universal is composed of all true believers.
  - (b) They are redeemed by the Blood of Christ
  - (c) They believe the Bible and practice its teachings
  - (d) The True Church (The Church Universal) can be entered through Regeneration: otherwise called "New Birth".
- (12) The Second Coming of Christ
- (a) The resurrection of those who have fallen asleep in Christ and their translation together with those who are alive and remain unto the coming of the Lord is the imminent and blessed hope of the Church.
- (13) The Institution of Marriage
- (14) The Obligatory Nature of Tithes
- (15) The Final Judgement
- (16) The Possibility of Falling from Grace.
- (17) The Participation of All believers in the Fulfillment of the Great Commission

## ARTICLE VII

### ADMINISTRATIVE STRUCTURE

The Administration of the Revival Outreach Church shall operate at two distinct functional levels.

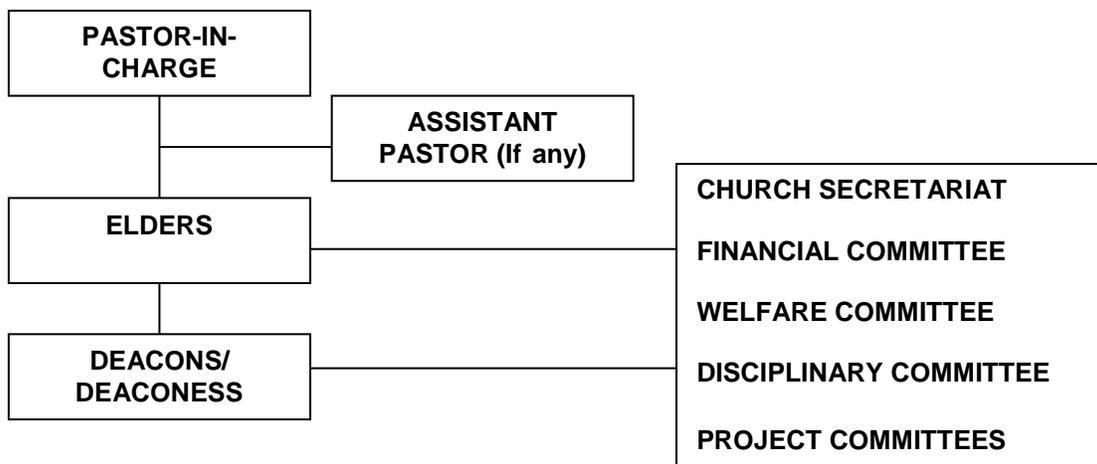
#### (i) CENTRAL ADMINISTRATION



This shall consist of the following bodies:

- (i) The Executive board
- (ii) The Office of the Apostle
- (iii) The Pastoral Board
- (iv) The Trustees

#### (ii) LOCAL ADMINISTRATION



This shall consist of the following offices:

- (i) The Resident Pastor
- (ii) The Associate Pastor(s)
- (iii) The Elder(s)
- (iv) The Deacons

## **ARTICLE VIII**

### **EXECUTIVE BOARD**

#### **SECTION 1**

There shall be an Executive board which shall be the highest administrative Body. The Executive board shall oversee all aspects of the entire Revival Outreach church.

#### **MEMBERSHIP**

The Executive board shall have a membership of seven (7) at any time. Membership shall comprise:

- (i) The General Overseer
- (ii) The Assistant General Overseer
- (iii) The Administrative secretary
- (iv) A senior Pastor
- (v) Three other members (not pastors)

#### **FUNCTIONS**

- (1) The Executive board shall be responsible for the formulation, approval, execution of policies and programmes that will promote the mission and objectives of Revival Outreach Church.
- (2) The interpretation of doctrinal beliefs of the Revival Outreach Church is vested in the Executive board.
- (3) The Executive board shall have the prerogative of approving all appointments to National Committees and National Offices unless otherwise stated elsewhere in this Constitution as well as accepting or rejecting candidates recommended for ordination or to be a presiding elder or elder.
- (4) The Executive board shall have the power to form any committee or sub-committee to perform any function as and when it becomes necessary.

- (5) The Executive board shall give prior approval to the opening of branches by Pastors and/or members of the church.
- (6) The Executive board shall be responsible for making a final decision on National Church Conventions.
- (7) The Executive board shall be responsible for convening all General Council meetings and shall also have the duty of drawing up agenda for meetings.
- (8) The Executive board has the power to terminate the appointment of any person occupying any office in the church where it has sufficient justifiable reasons to do so.
- (9) The Executive board reserves the right to transfer a Pastor from a branch to another branch or start a new branch when the need arises.
- (10) The Executive board reserves the right to assign an ex-General overseer who has served his term of office and has not reach the age of retirement to under take any responsibility in the church.

#### **APPOINTMENTS:**

Appointment of the Administrative Secretary and the Senior Pastor into the Executive board shall be determined by the Apostle of the Revival Outreach Church in consultation with the Pastoral Board.

Also the appointment of the other three (3) members (non-pastors) of the Executive board shall be determined by the Apostle in consultation with the Trustees. Such members shall have broad knowledge in Finance, Legal, Technical, Marketing, just to mention a few.

#### **MEETINGS:**

The Executive board shall hold meetings thrice a year. Where necessary, emergency meetings shall be held to deliberate on pressing issues. The quorum for Executive board meetings shall be five (5).

#### **VOTING**

Each member of the Executive board shall have one vote. All decisions of the Executive board will be made on the basis of majority approval.

#### **RESIGNATION/EXITING**

- (1) A member of the Executive board who decides to resign should do so with at least a two month written notice to the Executive board through the Apostle/General Overseer of the Revival Outreach Church.
- (2) Members of the Executive board will be required to resign his position, if it is found that his/her life style contradicts the doctrinal beliefs of the Revival Outreach Church and such life style is unholy and unscriptural.
- (3) A member of the Executive board who stops fellowshipping with the Revival Outreach church automatically, ceases to be a member of the Executive board
- (4) Any vacancy created as a result of resignation or exiting shall be replaced within a maximum period of two (2) months.

## **SECTION II - THE OFFICES**

### **(A) THE GENERAL OVERSEER**

#### **APPOINTMENT**

- (i) Subject to the transitional provision of this constitution, the leader and the Founder of the Revival Outreach Church at the time of adoption of this constitution shall be the Head Pastor, General Overseer and Chairman of the executive board.
- (ii) Subsequent chairmanship shall be by majority vote of the combined Executive board and Pastoral Board from a list of candidates prepared by the Executive board.

#### **FUNCTIONS**

- (1) He shall be the spiritual leader and Head Pastor of the Revival Outreach Church, and also the Chairman of the Executive board and the Pastoral Board. He is also an ex-officio of any other Board/Committee or other group that is or may be created.
- (2) He shall supervise all activities of the Revival Outreach Church and exercise all duties required of him as the General Overseer of the Revival Outreach Church.
- (3) He shall have the power to delegate any of his functions as he may deem necessary.

- (4) As the General Overseer and Chairman of the Executive board of the Revival Outreach Church, he can investigate any matter that endangers the welfare, development or growth of the church.
- (5) He shall organise seminars, workshops and conferences for all categories of church workers periodically
- (6) He shall be responsible for the central administration of the Revival Outreach Church.
- (7) As Chairman of the Executive board and Pastoral Board, he shall convene all meetings.

### **TENURE:**

The founder of the Revival Outreach Church is the automatic first Head Pastor and General overseer. As the embodiment of the church's vision, he shall cease to be the General overseer only through voluntary retirement, incapacitation or death.

The tenure of subsequent General Overseers shall be for four (4) years after which he must stand for re-election.

## **B. THE ASSISTANT GENERAL OVERSEER**

### **APPOINTMENT**

The appointment of an Assistant Head Pastor would require the consideration of certain credentials:

- (a) He should be a Pastor who has served as a Regional Overseer in the Revival Outreach Church for a period of not less than ten (10) years.
- (b) He should have pastored in the Revival Outreach Church as a District Overseer for a period of not less than ten (10) years.
- (c) He should have served as a member of the Executive board for a time period of five (5) years or more.
- (d) In all his years of ministry in the Revival Outreach Church, there should be a marked feature of moral excellence, adherence to the teaching of Gods word and the doctrinal beliefs outlined in Article VI and proven administrative capabilities.

## **FUNCTIONS**

- (1) The Assistant General Overseer shall take up the functions and responsibilities of the General Overseer in his absence.
- (2) He shall be the Chairman of the Executive board in the absence of the General Overseer.
- (3) He shall accompany the General Overseer during missionary trips and branch visits from time to time.
- (4) He shall attend to any other work that shall be assigned to him by the Executive board/General Overseer from time to time.

## **TENURE**

The tenure of the Assistant General Overseers shall be for a term of four (4) years with a possible second and final term of another (4) years by majority vote of the combined Executive board, and Pastoral Board from a list of candidates prepared by the Executive board.

## **C. THE ADMINISTRATIVE SECRETARY**

### **APPOINTMENT**

He/She shall be appointed by the General Overseer in consultation with the Executive board.

### **FUNCTIONS**

- (1) He/She shall be the Secretary to the General Overseer and Executive board.
- (2) He/She shall be responsible for all correspondence/communication between the Executive board and other bodies within the Revival Outreach Church set-up.
- (3) He/She shall perform other duties assigned to him by the Executive board and / or the General Overseer from time to time.

### **TENURE**

The office shall be for a term of 3 years with possible subsequent terms of 3 years.

## **D. THE THREE EXECUTIVE MEMBERS (NON-PASTORS)**

### **APPOINTMENT**

The Three Executive Members shall be appointed by the General Overseer in consultation with the Trustees.

### **TENURE**

The Executive Member tenure shall be for an initial 3 years with possible subsequent terms of 3 years.

## **ARTICLE IX**

### **THE PASTORAL BOARD**

#### **COMPOSITION**

The Pastoral Board shall be a permanent body comprising all Pastors in the Revival Outreach Church from the General Overseer to the Associate Pastors.

They shall comprise:

- (1) General Overseer/Head Pastor
- (2) Assistant General Overseer
- (3) Regional Overseer
- (4) District Overseers
- (5) Senior Associate Pastors
- (6) Associate Pastors

The founder and General Overseer shall be the Chairman of the Pastoral Board and shall convene all meetings through the Pastoral Secretary.

#### **FUNCTIONS:**

- (1) The Pastoral Board shall be responsible for the spiritual growth and development of the Revival Outreach Church and be responsible to the Executive board.
- (2) They shall deliberate on pressing spiritual matters and evolve recommendations to the Executive board that shall enhance the spiritual development of the church.
- (3) They shall see to the growth and development of their local assemblies both in spiritual and physical terms in accordance with instructions received from the Executive board.

## **MEETINGS:**

The Pastoral Board shall hold quarterly meetings and where necessary, emergency meetings shall be called to deliberate on pressing matters. A quorum for meetings shall be fifty percent (50%).

## **VOTING**

Each member of the Pastoral Board shall have one vote. All decisions of the Pastoral Board will be made on the basis of majority approval.

## **RESIGNATION / EXITING**

- (1) A member of the Pastoral Board who decides to resign should do so with at least a two month written notice to the Executive board through the Head Pastor/General Overseer of the Revival Outreach Church.
- (2) Members of the Pastoral Board will be required to resign his position, if it is found that his/her life style contradicts the doctrinal beliefs of the Revival Outreach Church and such life style is unholy and unscriptural.
- (3) A member of the Pastoral Board who stops fellowshiping with the Revival Outreach church automatically, ceases to be a member of the Executive board
- (4) Any permanent vacancy shall be replaced within a maximum period of two (2) months.

## **APPOINTMENTS:**

Every Revival Outreach Church Pastor from the Associate level upwards is an automatic member of the Pastoral Board.

## **TENURE**

Membership of the Pastoral Board holds so long as a member remains a Pastor of the Revival Outreach Church. Membership ceases automatically with resignation, dismissal or death.

## **ARTICLE X**

### **TRUSTEES**

#### **COMPOSITION:**

The Trustees shall consist of not less than nine (9) and not more than eleven (11) members as follows,

- (1) Chairperson
- (2) Vice Chairperson
- (3) Secretary
- (4) Member
- (5) Member
- (6) Member
- (7) Member
- (8) Member
- (9) Member
- (10) Member
- (11) Member

#### **FUNCTIONS**

- (1) They shall hold in trust all assets belonging to the Revival Outreach Church
- (2) They shall be responsible for securing documents related to the assets of the church.
- (3) They shall ensure that the value of the churches' assets does not deteriorate.
- (4) They shall be responsible to the Executive board and shall perform any other jobs assigned to them by the Executive board.

#### **TENURE:**

A trustee's tenure shall be for an initial 2 years with possible subsequent terms of 2 years.

#### **APPOINTMENT:**

The Trustees of the church shall be appointed by the Executive board, in close consultation with the Pastoral Board. Members should be committed and loyal to the church and the General Overseer.

## **MEETING**

The Trustees shall hold meetings every three month (quarterly). Where necessary, emergency meetings shall be held to deliberate on pressing issues. The quorum for Trustees meetings shall be seven (7).

## **VOTING**

Each member of the Trustees shall have one vote. All decisions of the Trustees will be made on the basis of majority approval.

## **RESIGNATION AND EXITING**

- (1) A member of the Trustees who decides to resign should do so with at least a two month written notice to the Executive board through the Apostle/General Overseer of the Revival Outreach Church.
- (2) Members of the Trustees will be required to resign his position, if it is found that his/her life style contradicts the doctrinal beliefs of the Revival Outreach Church and if such life style is unholy and unscriptural.
- (3) A member of the Trustees who stops fellowshiping with the Revival Outreach Church automatically ceases to be a member of the Trustees.
- (4) Any vacancy created as a result of resignation or exiting shall be replaced within a maximum period of two (2) months.

## **ARTICLE XI**

### **MISSION FUND**

#### **(1) PURPOSE**

The Mission Fund shall be a fund specifically set aside in support of missions, namely; establishment of new branches, training of Pastors and Leaders for mission work, provision of means of transportation, instruments for missions, child evangelism and in support of other organisations involved in missions.

#### **(2) SOURCE OF INCOME:**

- i. 1/10<sup>th</sup> of tithes from all branches
- ii. Missions offerings once every month from all branches
- iii. Special Fund raising for missions once every year from all branches
- iv. Voluntary contributions from individuals and organizations

- v. The church may also enter into any venture that is in accordance with scripture with the sole aim of raising money for missions.

**(1) ACCOUNT SIGNATORIES:**

The Executive board shall open an account in a government approved bank for the Missions Fund which shall be operated by the signatories made up of groups A and B.

- (a) GROUP A: This will comprise the General Overseer and the Assistant Head Pastor.
- (b) GROUP B: This will comprise the Treasurer or in his absence any of the non-pastor member of the Executive board.
- (b) At any point in time, two (2) people shall sign cheques drawn on this account and shall be made up of one (1) person from Group A and one (1) person from group B.

**ARTICLE XII**

**PASTORAL HIERARCHY AND APPOINTMENT TO OFFICES**

The Pastoral Hierarchy of the Revival Outreach Church shall be as follows:

Head Pastor/General Overseer  
Assistant Head Pastor  
Regional Overseers  
District Overseers  
Senior Associate Pastors  
Associate Pastors

**FUNCTIONS**

**GENERAL OVERSEER**

- (1) He shall be the spiritual leader and Head Pastor of the Revival Outreach Church, and also the Chairman of the Executive board and the Pastoral Board. He is also an ex-officio of any other Board / Committee or other group that is or may be created.
- (2) He shall supervise all activities of the Revival Outreach Church and exercise all duties required of him as the General Overseer of the Revival Outreach Church.

- (3) He shall have the power to delegate any of his functions as he may deem necessary.
- (4) As the General Overseer and Chairman of the Executive board of the Revival Outreach Church, he can investigate any matter that endangers the welfare, development or growth of the church.
- (5) He shall organise seminars, workshops and conferences for all categories of church workers periodically
- (6) He shall be responsible for the central administration of the Revival Outreach Church.
- (7) As Chairman of the Executive board and Pastoral Board, he shall convene all meetings.

### **REGIONAL OVERSEERS**

- (1) Any Pastor handling a local church, who is able to establish and sustain more than Fifteen (15) local branches with a minimum membership of sixty (60) in each branch, in and around his station shall be promoted to the office of a Regional Overseer of that region.
- (2) He shall co-ordinate all activities of such branches, collect their monthly contributions and send reports to the Headquarters as requested.

### **DISTRICT OVERSEERS**

- (1) Any Pastor handling a local church, who is able to raise and sustain more than three (3) branches with a minimum membership of sixty (60) in each branch, in and around his station shall be promoted to the office of a District Overseer of that district.
- (2) He shall co-ordinate all activities of such branches, collect their monthly contributions and send reports to Headquarters or Region as requested.

### **SENIOR ASSOCIATE PASTORS**

- (1) Any Pastor handling a local church, who is able to raise and sustain more than two (2) branches with a minimum membership of sixty (60) in each branch, in and around his station shall be promoted to the office of a Senior Associate Pastor
- (2) He shall co-ordinate all activities of such branches, collect their monthly contributions and send reports to the Headquarters, Region or District as requested.

### **ASSOCIATE PASTORS**

- (1) An Associate Pastor may work under a Senior Associate Pastor or be in charge of a local church branch.

- (2) He shall co-ordinate all activities of the branch, collect their monthly contributions and send reports to the Headquarters, Region or District as requested.
- (3) He shall attend to any other work assigned to him by the Executive board.

## **ELDERSHIP AND PASTORAL APPOINTMENT**

### **ELDER**

1. A Deacon/ Deaconess who proves himself or herself in the local church shall be vetted by a three member vetting committee, chaired by the Local Church Pastor.
2. The candidate will then be recommended to the Regional Pastor for a second vetting by a three member vetting committee, chaired by the Regional Pastor.
3. The Regional Pastor shall therefore recommend the candidate to the Executive Board for the final approval

### **PASTOR**

1. An individual, who aspires to become a Pastor in Revival Outreach Church, must be an Elder and must have gone through Vetting /an initial process of training, which may include the duties as a cell leader and/ or Departmental leader.
2. He/She will be submitted to three member vetting committee, chaired by the local church Pastor.
3. The Local Church Pastor will then recommend the candidate to the Regional Pastor for second vetting by a three member vetting committee, chaired by the Regional Pastor.
4. The Regional Pastor will recommend the candidate to the Executive Board for the final approval.
5. The accepted candidate by the Executive Board, shall be licensed and given a specific responsibility(s). A periodic report from his/her supervisor would be required indicating his/her progress to the Executive Board.

6. Having successfully carried out his special responsibility(s) and being considered an individual with values ministerially required in Revival Outreach Church, the licensed Pastor is thereby accepted as an ordination candidate by the Executive Board. Candidate must be married.
  
7. The ordination will be officiated by the General Overseer and the Chairman of the Executive Board of Revival Outreach Church, or any other Pastor who may be delegated by the General Overseer.
  
8. The ceremony would be performed in the presence of members of the Revival Outreach Church and any other witnesses.
  
9. After the ordination of a Pastor, the Executive Board would thereby give him/her an appointment letter signed by the Chairman of the Executive Board.
  
10. Irrespective of the previous training had elsewhere, it is an essential pre-requisite to the ordination of a Pastor that the various phases above- mentioned are undergone, to ensure the candidate's conviction and practice of our doctrines and ministerial values before ministry begins in any of our local Churches.

## **PRESIDING ELDERS, ELDERS AND DEACONS/DEACONESS IN THE LOCAL CHURCH**

### **PRESIDING ELDER(S)**

- (1) In the absence of a Pastor in any local church, an Elder shall be recommended and approved by the Executive board to take up the local church administration as a Presiding Elder. He shall be considered to be a lay worker.
  
- (2) He shall collect the monthly contributions and send reports of the branch to the headquarters, Region or District as requested.

## **ELDER(S)**

- (1) A member in good standing in any local church aspiring to be a Pastor shall first be promoted to the office of an Elder (who shall be considered a lay worker) in the local church before attending the Bible College.
- (2) The Elder shall assist the Pastor-in-charge and his Assistant (if any) in his day-to-day pastoral and administrative duties.

## **DEACONS/ DEACONESS**

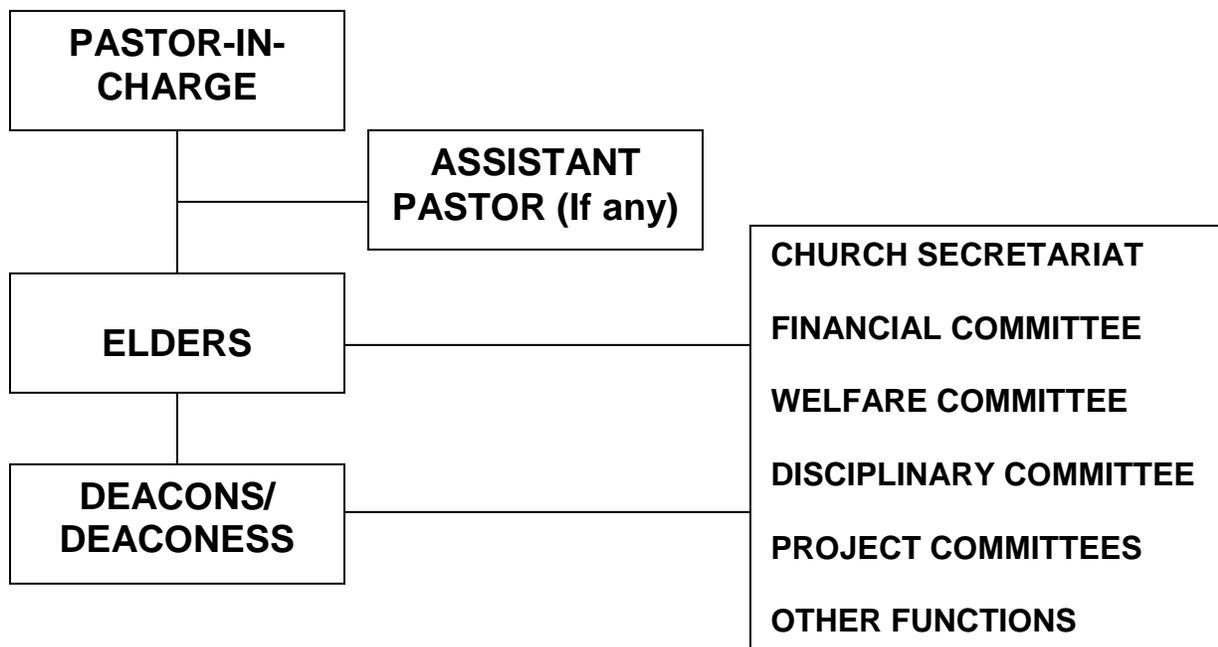
- (1) A Deacon/Deaconess, who proves himself or herself in the local church, shall be recommended to the Executive board for an interview to be promoted to the office of an elder in the local church after a three (3) month's training course.
- (2) Deacons/ Deaconess shall always be given a specific assignment in the local church by the Pastor-in-charge or the Presiding Elder as the case may be.

## **HEADS OF DEPARTMENTS IN LOCAL CHURCHES**

- (1) Brethren heading various Departments in the local church shall be promoted by the Pastor in charge or Presiding Elder to be a Deacon/Deaconess in the Local church after proving themselves.
- (2) They shall be given a specific responsibility by their local Pastor in charge or the Presiding Elder as the case may be.

## **ARTICLE XIII**

### **LOCAL CHURCH ADMINISTRATION**



## **SECTION 1:**

The Local Church administration shall comprise the following:

- (a) The Pastor-in-charge/Presiding Elder
- (b) The Assistant (if any)
- (c) The Church Elder(s)
- (d) The Church Deacons / Deaconess

## **FUNCTIONS**

### **A. THE PASTOR-IN-CHARGE**

- (1) He shall be in charge of the local church in a given locality
- (2) He shall be the spiritual leader of the local church giving it spiritual direction and nourishment.
- (3) He shall be responsible for the day-to-day pastoral and administrative duties.
- (4) After consultation with the District Pastor or the Regional Pastor as the case may be, he shall refer difficult issues to the Executive board for advice before taking the necessary action.
- (5) He shall liaise with and take direction from the District Pastor or the Regional Pastor as the case may be on all matters except those outlined in (4).
- (6) He shall execute an agreement on conditions of service form.

### **(B) THE ASSISTANT PASTOR-IN-CHARGE**

- (1) He shall assist the local Pastor-in-charge in his day-to-day pastoral and administrative duties.
- (2) He shall attend to any other work assigned to him by the Pastor-in-charge.

## **SECTION II**

### **IN THE ABSENCE OF THE PASTOR(S)**

In the absence of the Pastor-in-charge and/or his Assistant in any given locality, a Presiding Elder shall be recommended and approved by the Executive board out of any group of Elders,

who may be in any given local church. He shall be considered to be a lay worker but shall assume all the responsibilities of the Pastor-in-charge position.

**(C) THE ELDER(S)**

- (1) He shall assist the Pastor-in-charge, the Assistant Pastor-in-charge or the Presiding Elder as the case may be in his day-to-day church administration.
- (2) He shall attend to any other work assigned to him by the Pastor-in-charge, The Assistant Pastor-in-charge or the Presiding Elder as the case may be.

**D. THE DEACONS / DEACONESS**

There shall be a Deacon's body which shall be responsible for the 'serving of tables' (i.e. the 'non ministerial duties' of the church Acts 6:2) as follows:

- Shall liaise between and co-ordinate the activities of the various departments and the Pastors/Elders.
- Shall serve on the various committees of the church
- Shall assist in the successful organization of church programs
- Shall attend to any other work assigned to them severally or individually by the Pastors or Presiding Elder as the case may be.

**E. THE CHURCH SECRETARIAT**

- (1) The Church Secretariat shall assist the Pastor in the administration of his Assembly.

**F. TREASURER**

- (1) The local church Treasurer shall be responsible for developing and maintaining a proper accounting system for the Local Assembly.
- (2) He/She shall help the local Administration in preparation of budgets and general Financial Administration.
- (3) He/She shall keep the books of the local church and make them available as requested.
- (4) He/She shall be responsible to the local church Pastor-in-charge and shall present accounts quarterly at meetings to the local church Pastor-in-charge, Assistant local church Pastor-in-charge and all Departmental Heads with copies to the Executive board, and such meetings shall be known and called Business meetings.

- (5) He/She will be responsible for ensuring that all monies collected, whether by tithes / offerings or otherwise, are deposited, no later than the day following the day of collection, in a government approved bank.

## **I. FINANCIAL COMMITTEE**

- (1) There shall be a Financial Committee in every local church, who shall Deliberate and approve of financial transactions. The transactions that shall be considered and approved by the Financial Committee, shall involve amounts that exceed the normal imprest given to the Treasurer, and concern the day-to-day running of the local church. In the case of the Acquisition or disposal of any major asset the committee will provide recommendations for approval.
- (2) The Financial Committee shall require and receive periodic financial reports from the Treasurer.
- (3) The Financial Committee shall ensure that an audited account for the church is prepared and presented to the Local Pastor in-charge/the Presiding Elder periodically. Such audited accounts shall be kept at the church office.
- (4) The financial committee shall be required to report to the local church at least once a year on the financial state of the church.

## **MEMBERSHIP**

Membership of Financial Committee in the local churches shall comprise the following:

- (1) The local Pastor-in-charge/Presiding Elder.
- (2) The Treasurer
- (3) Three (3) other members of the church not directly related to finance.

## **APPOINTMENTS**

- (1) Appointments to the Financial Committee except for the Pastor-in-charge / Presiding Elder shall be made by the church membership, on the basis of majority vote at the annual church business meeting for the subsequent year.

## **TENURE**

- (1) Tenure on the Financial Committee, except for the Pastor-in-charge / Presiding Elder, shall be one year with subsequent possible re-election for no more than two additional consecutive terms.

## **RESIGNATION AND EXITING**

- (1) A member of the Finance Committee who decides to resign should do so with at least a two month written notice to the Pastor-in-charge/Presiding Elder.
- (2) Members of the Finance Committee will be required to resign his position, if it is found that his/her life style contradicts the doctrinal beliefs of the Revival Outreach Church and if such life style is unholy and unscriptural.
- (3) A member of the Finance Committee who stops fellowshipping with the Revival Outreach Church automatically ceases to be a member of the Finance Committee.
- (4) Any permanent shall be replaced within a maximum period of two (2) months.

### **MEETINGS**

The Financial Committee will meet at least once per month.

### **VOTING**

Each member of the Financial Committee shall have one vote. All decisions of the Financial Committee will be made on the basis of majority approval.

### **THE LOCAL PASTOR-IN-CHARGE/THE PRESIDING ELDER**

- (1) He shall be an Ex-Officio member of all committees and Chairman of the Financial Committee. In his absence, he shall appoint any member of the committee to chair any of such meetings.

### **BUSINESS MEETINGS**

The local church administrative body plus all the Deacons / Deaconess and Heads of Department shall meet once every month to deliberate on general issues that will advance the work in the local church. Such meetings shall be known and called “Local Church Business Meeting”. This will always be chaired by the Pastor-in-charge/ the Presiding Elder as the case may be.

In addition there will be an “Annual Business Meeting” of all church members to be chaired by the Pastor-in-charge / Presiding Elder. This meeting will consider such matters as (but not limited to) evangelism, finances, election of officers etc. All decisions reached will be made on the basis of majority approval.

### **SECTION III**

#### **WELFARE COMMITTEE**

- (1) A Welfare Committee, whose membership shall be five (5), shall be set up in every local church, to deliberate on welfare issues of members of that particular assembly.
- (2) Members shall pay dues monthly to the welfare fund, which shall be determined by the Pastor-in-charge in consultation with the Welfare Committee members. The Treasurer shall be responsible for the prompt depositing and subsequent disposition of these funds.
- (3) The Committee which shall comprise Elders, Deacons and Heads of Departments, shall be responsible to the local church Pastor or the Presiding Elder as the case may be and shall meet monthly.

### **SECTION IV**

#### **LIMITS OF OPERATION AND RESPONSIBILITY OF A LOCAL CHURCH**

- (1) The local church Pastor-in-charge or the Presiding Elder shall inform the Executive board concerning the holding of major activities such as camp meetings, establishment of a new local church, organising of crusades and social activities (recreational) through the District Pastor or the Regional Pastor as the case may be.
- (2) The local church Pastor-in-charge or Presiding Elder shall not have the power to appoint / transfer or ordain anybody as Pastor, Assistant Pastor, Presiding Elder or Elder without the consent of the Executive board.
- (3) No local church Pastor/Assistant Pastor/Presiding Elder/Elder or a member shall collect any funds or offerings elsewhere in the name of the church for any personal gain.
- (4) No local church Pastor/Assistant Pastor/Presiding Elder/Elder shall go in for any loan facility from any Bank or Financial Institution or source for the Revival Outreach Church without receiving prior approval from the Executive board.
- (5) A newly established local church shall receive financial support from the headquarters for a period of two (2) years, after which that branch must be declared financially stable (or independent).
  - (a) The declaration of a new local church as being financially stable shall be done by the Executive board in close collaboration with the local Pastor.
  - (b) A financially independent local church must be able to pay fully, their local Pastor in accordance with the salary structure of the Revival Outreach Church.
  - (c) A financially independent local church must be able to meet all recurrent

Expenditure pertaining to the local church.

- (d) During the period of two (2) years, when the newly established local church is being supported financially by the headquarters, the new local church shall send all her tithes (i.e., monthly) to the headquarters, and one-tenth (1/10) of which shall be paid into the Development Fund.

The normal church offerings shall however, be retained by the new branch for her day-to-day running costs.

- (6) Pastors/ members shall not have the power to change the name of the ministry (REVIVAL OUTREACH CHURCH) for any reason.
- (7) Pastors/ member shall not have the right to take away any property of the church if he ceases to be a member of the REVIVAL OUTREACH CHURCH.
- (8) The church shall not loan money to any member for any purpose.
- (9) Any local church Pastor-in-charge/Assistant Pastor/Presiding Elder/Elder who intends travelling outside the country, should write to inform the Executive board at least six weeks before his journey.
- (10) Any local church Pastor-in-charge/Assistant Pastor/Presiding elder/Elder who wants to resign from the REVIVAL OUTREACH CHURCH, should give the Executive board, three months notice.
- (11) A local church Pastor-in-charge/Assistant Pastor/Presiding Elder/Elder may suspend a member or remove a person in position at the local church after due consultation with the Local Business Meeting (House).
- (12) Every Local church shall send one-tenth (1/10) of their monthly total tithes to the headquarters Development Fund and one-third (1/3) of their yearly fundraising.
- (13) One every First Sunday of the month, which is a day for communion in all Revival Outreach local churches, a special congregational offering will be raised to be sent to the headquarters to support Missions.
- (14) All local churches shall have a special fundraising and send it to the headquarters for missions once in the years.
- (15) All local church Pastors / Presiding Elders shall submit their church projects including costs to the Executive board annually out of which the executive board may decide to assist either partially or fully in its executive from the development Fund in the headquarters.

- (16) All local church Pastors and Presiding Elders shall submit detailed yearly financial statement of the church to the headquarters.
- (17) Every local church shall submit information quarterly on the following to the headquarters.
- a. The most outstanding miracle which took place within the period during service or church programmes.
  - b. Souls added to the church within the period (church growth).
  - c. Number of people who have received Holy Ghost Baptism.
  - d. Number of people baptized in water
  - e. Mission programmes within the period
  - f. Numerical strength of the church.
  - g. Marriages – People who have had weddings or blessings and those that are engaged.
  - h. Those who have left the local church within the period.
  - i. Projects completed.
  - j. Number of tithe-payers in the local church
  - k. Various Departments in the church.
  - l. Monthly income on tithes, donations, offerings, etc.
  - m. Monthly detailed expenditure.
  - n. Detailed report on any special fundraising organised, total money deposited at the Bank, specifying the particular Bank.
  - o. Allowances to full-time Pastors.

## **SECTION V**

### **INCORPORATION OF EXISTING AND INDEPENDENT MINISTRIES, FELLOWSHIPS INTO REVIVAL OUTREACH CHURCH**

- (1) Such a move will be decided upon by the Executive board in close collaboration with the Pastoral Board and the Trustees.
- (2) The name of the group, fellowship, or ministry if accepted would be changed immediately to Revival Outreach Church to reflect its new status.
- (3) All existing administrative structures and forms of government would be re-organised and restructured according to the Constitution of the Revival Outreach Church. All assets / liabilities would be transferred to the Revival Outreach Church.
- (4) The Executive board of the Revival Outreach Church reserves the right to retain the leader of the fellowship, step him down or transfer him in order to ensure an effective running of the new local church.
- (5) The incoming Ministry/Group must submit in writing, its request to join the Revival Outreach Church.
- (6) In all situations, the existing leader of the said group must be ready to relinquish the leadership of the ministry or fellowship.

## **ARTICLE XIV**

### **LOCAL CHURCH FUND**

- (a) This fund shall be for the financing of operations of the local church including the remuneration of its full-time pastors and shall come under the administrative control of the local treasurer.

### **SOURCE OF INCOME**

- (a) The funds of the local church shall be obtained through tithes, freewill offerings, donations and special fund raising.
- (b) The local church may also enter into any venture that is in accordance with scripture with the sole aim of raising money for the local church fund. This will be done in due consultation with the Executive board.

## **BANK SIGNATORIES:**

- (a) The local church accounts shall be operated on the signatories of the local church Pastor or Presiding Elder together with the Treasurer or in his absence one of the remaining members of the Financial Committee.
- (b) The Executive board reserves the right to recommend or withdraw names of signatories to the accounts of any church to her Bankers.
- (c) Any of the signatories to the accounts of the church, who resigns or abrogates his/her membership with the church automatically ceases to be a signatory to the account of the church.
- (d) All monies received shall be deposited at a Bank recommended by the Executive board no later than the day following the day of collection. No money belonging to the church should be kept in a member's house, office or personal accounts.
- (e) There shall be internal and external auditors appointed by the Executive board.

## **ARTICLE XV**

### **SEAL**

- (1) The Seal shall bear the name of the church (Revival Outreach Church).
- (2) The Seal shall be copyright property of the church and can only be used with the consent of the church's highest authority, the Executive board.
- (3) The Seal shall be kept in the custody of the Head Pastor/General Overseer of the Revival Outreach Church.

## **ARTICLE XVI**

### **MEMBERSHIP**

Membership of Revival Outreach Church shall be opened to all Born-Again believers under the following conditions:

- (1) Members shall unequivocally and without reservation subscribe to the full statement of the basis of faith or doctrinal beliefs as enshrined in Articles or this constitution.
- (2) Members must be fully committed to the objectives of Revival Outreach Church as enshrined in Articles of this constitution.
- (3) They must live lives consistent with the scriptures.

- (4) All members of Revival Outreach Church must be tithe payers.
- (5) They must contribute to support missions and developments.
- (6) All members of Revival Outreach Church must obey the Great Commission (i.e win souls), Matthew 28:19-20.
- (7) All members of Revival Outreach Church should regularly attend church services, meetings and programmes.
- (8) All members of Revival Outreach Church should be active members of the Home cell system.
- (9) All members of Revival Outreach Church must go through the Maturity Class (i.e class for new people joining the church) before holding any position in the church.
- (10) Members must attend the early morning Sunday Bible studies (i.e. Discipleship Class).
- (11) Members must belong to at least one of the departmental ministries in the church.
- (12) Members must be ready to submit to any Leader or Pastor who has been set over him/her for effective leadership supervision and spiritual development.
- (13) Members must endeavour to maintain brotherly love and avoid discord and strife.
- (14) Members must be ready to defend and protect the image of the church (i.e the Body of Christ).
- (15) Members must have gone through water baptism and where desirable, must evidence the fullness of the Holy Ghost through speaking in tongues.
- (16) Each member will have the right to one vote. The church secretary shall maintain a record of church membership.

## **ARTICLE XVII**

### **MEETINGS**

- (1) The Local Assembly of Revival Outreach Church will meet at such times and days as would promote the interest of the church and the Kingdom of God.
- (2) Apart from Sunday services and mid-week teaching services, there must be a day(s) set aside for prayer, healing and deliverance services.

- (3) Seminars and Retreats for the various social classes and departmental ministries in the church should be organised by the local church Pastor-in-charge, Assistant Pastor or Presiding Elder to meet specific needs of the members in their localities.
- (4) Reports on such seminars, retreats and other church activities should be kept at the local church office for administrative purposes.

## **ARTICLE XVIII**

### **MODE OF WORSHIP**

- (1) The Revival Outreach Church believes in freedom to worship God in Spirit and in truth, and as such prayers and messages (preaching and teaching) should be under the direction of the Holy Spirit and must be in accordance with the scriptures.
- (2) Church members should be given time during meeting periods to present their personal requests to God, by giving them opportunity to worship God by lifting up Holy Hands to bless God and lifting up their voices to glorify Him.
- (3) During worship services, worshippers are free to worship God in clapping of hands, with tambourine and other musical instruments, and in dancing.
- (4) Speaking in tongues, interpretation of tongues and prophesy would be entertained and encouraged and these would be done in an orderly fashion as led by the Holy Spirit.
- (5) Normal church services shall consist of prayer, praise and worship, song ministration, word ministration, offering, prayers and benediction.

## **ARTICLE XIX**

### **REPRESENTATION**

Apart from personal soul winning, no member(s) shall undertake any venture in the name of the Revival Outreach Church and/or represent the church without the permission of the Executive board and/or the local church pastor-in-charge/Assistant Pastor or Presiding Elder/Elder as the case may be

## **ARTICLE XX**

### **CHRISTIAN CEREMONIES**

#### **(1) CHILD DEDICATION**

Parents wishing to dedicate their children will be required to give two (2) weeks notice to the local church Pastor. The parents of the child or either of them must be present at the Dedication Service except in unavoidable cases. An “unavoidable case” would be determined by the local church Pastor-in-charge.

#### **(2) WATER BAPTISM**

Baptism shall be by immersion to those who have repented and believed in the Lord Jesus Christ.

#### **(3) MARRIAGE**

(a) This shall be between a male and a female believer. Marriage shall be by customary rites and church blessing/wedding, and the Marriage shall not be consummated until after the church blessing/wedding. Members shall wait after their engagement and get their marriage blessed before coming together as a man and wife.

(b) Pregnant women will have their engagement and wedding ceremony deferred by the church till after delivery.

(c) The man and the woman who enter into relationship with the intention to marry or who are in relationship (courtship) and are ready to take their relationship further into marriage must inform the Pastor-in-charge or the Presiding Elder of the decision not less than six (6) months from the scheduled date of the marriage (i.e wedding, blessing, etc.). The church reserves the right to change the marriage date if members fail to comply with this.

(d) All couples intending to marry will go through a counselling period of at least three (3) months.

(e) The names of the candidates who will be married together must be announced in the local church three consecutive Sunday, during the time of church service before the Marriage Ceremony. All marriages shall be registered as required by the State.

(f) In the event of the marriage ceremony taking place outside the church premises members will be responsible for the hiring of a place of their own choice which is convenient to the church and transport the instruments to and from the place of ceremony to the church premises.

(g) During such ceremonies, freewill offering will be collected for the married couple.

- (h) Apart from presents and gifts from individuals, friends, family members and associates, the various departments to which the couple belong to will present a gift on behalf of the church.
- (i) Brethren married before joining the church who did not go through Biblical marital counselling should see the Pastor-in-charge/Presiding Elder for Biblical marital counselling.
- (j) Couples, who have not blessed their marriages before joining the church, should be encouraged to do so at the local church by the Pastor-in-charge/Presiding Elder.
- (k) Marriages shall be officiated by ordained Ministers of the local church.
- (l) Engagement ceremony is basically an affair between two (2) families of the would-be couples, however, the church shall advise the couples to abstain from the presentation of alcoholic drinks, pouring of libation or any other unscriptural practice. The church will also be represented by a delegation at the engagement ceremonies of her members.
- (m) Files of all marriages and married couples shall be kept by the Pastor-in-charge/Presiding Elder for administrative purpose.

#### **(4) BIRTH**

A member who gives birth is expected to inform the local Pastor. The Departmental Leader/Home Cell will present a gift as a gesture of love and rejoicing with the couple. The church shall not release its public address system and musical instruments for such functions.

#### **(5) COMMUNION SERVICE**

- (a) This shall be done according to the scriptural principles, and the bread and the fruit of the vine shall be items of memorial.
- (b) All Born-Again believers may take part in this service
- (c) This communion service shall normally be conducted every first (1<sup>st</sup>) Sunday of the month in all local churches of the Revival Outreach Church and any other day as the Holy Spirit may direct.

- (d) This service shall be conducted by the spiritual leaders (i.e. the Pastors/Presiding Elders) of the local churches.

**(6) TRAVELLING**

In cases where a member is travelling outside the country or moving to another town for a long period of time or where he or she is going to reside permanently, where there is no local church or the Revival Outreach Church:

- (a) The Pastor-in-charge/Presiding Elder must be informed through his/her Departmental Leader.
- (b) This shall be announced to the entire local church membership.
- (c) In case there is a local church, the Pastor-in-charge or the Presiding Elder of the member concerned, shall issue an official note to be taken to the Pastor-in-charge/Presiding Elder in the new location.

**(7) BEREAVEMENT**

**A. MEMBER**

- (a) When a member dies, the church shall organise the wake-keeping (if any) and the burial service.
- (b) The church shall give a cash donation to the bereaved family as stated in the welfare policy.
- (c) The Welfare Committee shall implement laid down welfare policies, no coffin shall be provided.

**B. CLOSE RELATIVE**

The church should be informed about the death of a close relative of a member through the Departmental Leader of the member concerned. The church will send representatives to the funeral to mourn with the member. The church shall offer a cash donation to the bereaved member as determined by the Welfare Committee.

A close relative may be:

- (a) Father
- (b) Mother
- (c) Husband
- (d) Wife
- (e) Child

The church shall not bury a non-member nor release its public address system and musical instruments for funerals of non-member close relatives of its members.

**(8) DESTITUTION/LOSS OF PROPERTY/HOSPITALISATION**

The general welfare of members is of a great concern to the church and in a situation where a member faces destitution, hospitalisation or any social mishap, the department in which the member concerned belongs to, shall with its resources, both spiritual and material available, employ such help to bring relief to the member concerned.

**ARTICLE XXI**

**CHRISTIAN PRINCIPLES**

- (1) Relationships between males and females must be well defined with respect to marriage, and such must not cause confusion and should be holy not disturbing the conscience of the Body of Christ.
- (2) There shall be adherence to modest dressing of both males and females as taught by the Revival Outreach Church.
- (3) There shall be a total and complete abstinence from alcohol, tobacco, and narcotic drugs by every member of the Revival Outreach Church.

**ARTICLE XXII**

**DISCIPLINE**

**SECTION I**

Disciplinary control/action will be taken against any member of the Revival Outreach Church who is guilty of any of the following offences after a number of cautions have been given against it (at least on two occasions).

- (1) Sexual Immorality
- (2) Drinking and/or Smoking
- (3) Misconduct
- (4) Polygamy
- (5) Insubordination
- (6) Absence from duty without permission
- (7) Consultation of soothsayers, occults, mediums and other spirituals
- (8) All such deviations from the Bible standard of conduct and demeanour.

## **SECTION II**

### **DISCIPLINARY COMMITTEE**

- (1) There shall be a committee appointed by the Executive board whenever the need arises to consider cases of misconduct preferred against a Pastor/Assistant Pastor/Presiding Elder/Elder or a member of the church.
- (2) The committee shall sit in camera and cause appropriate disciplinary recommendation(s) to be made to the Executive board having duly considered representation(s) made to it by the offending Pastor, worker or member.
- (3) The committee shall sit as often as desired until the case is dealt with.
- (4) Local churches must set up Disciplinary Committees to deliberate on issues involving member of the local church other than Pastors. The Pastor / Elder shall use good judgement concerning which issues should be reported to the Executive board for prior approval.

## **ARTICLE XXIII**

### **GENERAL COUNCIL**

There shall be a General Council which shall comprise all members of the Executive board, Pastoral Board, Trustees, Elders, Deacons and Heads of Departments.

#### **A. FUNCTION**

They shall meet to deliberate on general issues that will advance the work in all Revival Outreach Churches. Such meeting will come on every year at annual conventions. The Executive board shall draw up the agenda for the meetings.

## **ARTICLE XXIV**

### **RELATED DEPARTMENTS**

#### **SECTION I**

#### **CHILDREN'S DEPARTMENT:**

- (1) There shall be a Children Department in every local church of the Revival Outreach Church to be headed by a Deacon/Deaconess who shall be appointed by the Pastor-in-charge or the Presiding Elder.
- (2) The Children's Department Leader shall direct and supervise all Sunday School Teachers activities in the local church.
- (3) The duties of the Leader and the Sunday School Teachers in the Children's Department shall be confined to their local churches.

## **SECTION II**

### **MUSIC DEPARTMENT**

- (1) There shall be a Music Department which shall be headed by a Music Leader (Deacon) appointed by the Pastor-in-charge or the Presiding Elder.
- (2) The Music Leader shall supervise, organise and conduct the affairs of the Music Department.
- (3) The duties of the Music Leader shall be confined to the local church.

## **SECTION III**

### **PRAYER FORCE**

- (1) There shall be a Prayer Department which shall be called Prayer Force.
- (2) This Department shall be headed by a Leader to be appointed by the Pastor-in-charge/the Presiding Elder.
- (3) The duties of the Leader shall be confined to the local assembly.

## **SECTION IV**

### **COUNSELLING DEPARTMENT**

- (1) There shall be a Counselling Department which will be headed by a Counselling Leader to be appointed by the Pastor-in-charge or the Presiding Elder.
- (2) The Counselling Leader shall supervise and conduct the affairs of the Counselling Department in the local church.

- (3) The Counselling Department shall be responsible for counselling and follow-ups.
- (4) The duties of the leader shall be confined to the local church.

## **SECTION V**

### **USHERING DEPARTMENT**

- (1) There shall be an Ushering Department which shall be headed by the Ushering Leader to be appointed by the Pastor-in-charge or the Presiding Elder.
- (2) The Ushering Department in every local church shall keep order in church services, checking disturbances, overseeing proper arrangement of pews, conduct worshippers to their seats and maintain the security and order of vehicles parked outside the church premises during services.
- (3) They shall also perform any other related services assigned to them by the Pastor-in-charge/the Presiding Elder in any other programmes or social activities of the church.

## **SECTION VI**

### **OUTREACH TEAM (WITNESS MOVEMENT)**

- (1) There shall be an Outreach Team to be known and called Witness Movement in all Revival Outreach local churches, which shall be headed by an Outreach Co-ordinator appointed by the Pastor-in-charge/the Presiding Elder.
- (2) The Team shall organise and supervise evangelism programmes to the schools, hospitals, prisons, villages, towns and cities.
- (3) The Team shall help the local church to establish branch churches.

## **SECTION VII**

### **WOMEN'S (FELLOWSHIP):**

- (1) There shall be a Women's Wing (Fellowship) of the Revival Outreach Church, which shall be led by the Women's Leader. The Women's Leader shall be elected into office by the membership after nominations have been approved by the Pastor-in-charge or Presiding Elder.

- (2) The Women's Wing (Fellowship) in the local church will be set up with the purpose of organising, motivating and training women to aid in the accomplishment of the vision of the Revival Outreach Church world-wide.
- (3) The Women's Wing (Fellowship) in the local church shall perform responsibilities given to it by the Pastor-in-charge or the Presiding Elder in crusades, seminars, retreats, camp meetings, conventions, etc.
- (4) There shall be a National Women's Co-ordinator of the Women's Wing approved by the Executive board who shall co-ordinate all national programmes and activities deliberated upon by the Executive board, involving women in all local churches of the Revival Outreach Church.
- (5) There shall be an annual national Women's Conference/Camp meeting to foster fellowship amongst all women in the church.

## **SECTION VIII**

### **YOUTH MINISTRY**

- (1) There shall be a Youth Ministry in every Revival Outreach local church, which shall be headed by a Youth Leader to be appointed by the Pastor-in-charge/the Presiding Elder initially and subsequently by election, after the nominations have been approved by the Pastor-in-charge or Presiding Elder.
- (2) Every local church shall have a Youth Ministry which shall be responsible for:
  - (a) The promotion of Youth programmes within the local church in the area or community
  - (b) The organising of soul winning and evangelism activities in collaboration with the Outreach Team.
  - (d) The fulfillment of the spiritual, educational and professional aspirations of the Youth in the church.
- (3) There shall be a National Youth Co-ordinator appointed by the Executive board for the Youth Ministry, who shall co-ordinate all national programmes and activities deliberated upon by the Executive board, involving the youth in all local churches of the Revival Outreach Church.
- (4) There shall be an annual National Youth Conference/Camp Meeting to foster fellowship amongst the youth.

## **SECTION IX**

### **MEN'S MINISTRY**

- (1) There shall be a Men's Ministry in every Revival Outreach local church, which shall be headed by a Leader. The Leader shall be elected by its members after nominations have been approved by the Pastor-in-charge or the Presiding Elder.
- (2) The Men's Ministry shall organise programmes such as seminars, retreats conferences and talks to enable them perform their leadership roles as men both in the home and in the church.
- (3) They shall be responsible for organising evangelism programmes, give financial support to the church and also to support the vision of the church through prayer.
- (4) There shall be a National Men's Co-ordinator appointed by the Executive board of the Men's Ministry, who shall co-ordinate all national programmes and activities deliberated upon by the Executive board, involving the men in all local churches of the Revival Outreach Church.
- (5) There shall be an annual National Men's Conference to foster fellowship amongst men.

## **SECTION X**

### **DISCIPLESHIP CLASS**

- (1) There shall be a special Sunday morning Bible Class, which shall be called Discipleship Class for various age and social groups in the church.
- (2) The Discipleship Class shall be headed by a Supervisor appointed by the Pastor-in-charge/the Presiding Elder.
- (3) The Discipleship Class Supervisor shall direct and supervise all Discipleship Class teachers' activities in the local church.
- (4) The duties of the Supervisor and the Discipleship Class Teachers shall be confined to their local churches.

## **SECTION XI**

### **HEALING AND DELIVERANCE SQUAD**

- (1) There shall be a Healing and Deliverance Squad, which shall comprise members of the church, who sense the calling of God in their lives into the healing and deliverance ministry.
- (2) Every local church shall have a Healing and Deliverance Squad to be headed by the Pastor-in-charge/the Presiding Elder.
- (3) A Squad Secretary shall be appointed to keep and maintain all necessary documents connected with operations.
- (4) They shall be responsible for the praying for the sick, the possessed, oppressed and obsessed in the local church whenever such a need arises.

## **SECTION XII**

### **HOME CELL SYSTEM**

- (1) There shall be a Home Cell System to reach individual members of the church for purposes of fellowship, prayer and evangelism.
- (2) This shall entail the establishment of small groups of church members with membership between two and fifteen. These shall be conducted within the homes of individual members of the church.
- (3) Every suburb and community, within which members of the Revival Outreach Church reside, would have Home Cells established. A suburb may have one (1) Home Cell or more depending on the church's membership recognised therein.
- (4) The Home Cell within each suburb shall be supervised by an Area Leader, whilst each Home Cell shall be conducted by a Home Cell Leader. Every Area Leader and Home Cell Leader shall be appointed by and is accountable to the local church Pastor/the Presiding Elder.
- (5) The Home Cell shall provide closer fellowship where people can pray, care and share as well as relate to each other in a face to face relationship.

## **SECTION XIII**

### **MATURITY CLASS (NEW CONVERTS' CLASS)**

- (1) There shall be a special Bible Study Class, which shall be called Maturity Class, organised for all new people and converts who are joining the local church.
- (2) The Maturity Class shall be headed by a Supervisor appointed by the Pastor-in-charge/the Presiding Elder.

- (3) The Maturity Class Supervisor shall direct and supervise all Maturity Class Teachers' activities in the local church.
- (4) The duties of the Supervisor shall be confined to their local church.

## **SECTION XIV**

### **DRAMA DEPARTMENT**

- (1) There shall be a Drama Department in every local Assembly of the Revival Outreach Church, which shall be responsible for the staging of drama.
- (2) This department shall be headed by a Leader who shall be responsible for the recruitment of members, organisation and staging of programmes and appointed by the Pastor-in-charge or the Presiding Elder.
- (3) The Drama Leader shall be responsible to the local Pastor-in-charge/the Presiding Elder as the case may be.

## **ARTICLE XXV**

### **AMENDMENTS**

- (1) The General Council may subject to the provision of this Article, amend any amendable portions of the provisions of this Constitution.
- (2) The request for amendment(s) shall be received in writing by the Executive board through the Executive Secretary, thirty (30) days prior to the date when the Executive board shall sit to discuss such proposals.
- (3) The Executive board shall then present such proposals to the immediate General Council Meeting.
- (4) Requests for amendment(s) shall be adopted and the affected portion(s) of the Constitution shall be amended if such request(s) is/are supported by two thirds (2/3) of the voting members present at the General Council Meeting.
- (5) Subject to this provision of this Constitution, Article (VI) is an entrenched article and can under no circumstance be amended, changed or altered.

**REVIVAL OUTREACH CHURCH INT.**

**R.O.C**

**CONSTITUTION**